

THE ELMBRIDGE MUSIC FESTIVAL MUSICIANS BOOKING FORM

the **RCS**herriffTrust
advancing the arts in Elmbridge

85-89 High Street, Walton on Thames Surrey KT12 1DZ

Tel : 01932 229996

arts@rcsherrifftrust.org.uk

www.rcsherrifftrust.org.uk

To be considered for a performance at The Elmbridge Music Festival, we need to know about you / your band, and your performance. Please answer all questions. If unsure please contact Sam Thompson on 01932 229996

1 YOUR DETAILS please enter in BLOCK CAPITALS

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2 YOUR DETAILS - please tick the appropriate box

How many members of your group/band?

How long have you been playing together?

Are you performing Solo?

If you have comments/queries regarding your performance please state them here:

Due to time restrictions not all applicants will be selected to play on stage. Please confirm as an option if you would perform in our Busking Tent. There is no electricity provided in the tent. **Please tick the appropriate box:**

I would prefer to Busk	I would prefer to perform on The Stage, but will perform in the Busking Tent if necessary or unavoidable	I will perform on The Stage only
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Please give a brief description of what you/your band will be playing/singing:

3 CONFIRMATION

There is no charge for busking or playing on stage at the Music Festival.

We expect Performers to act in a professional manner; please consider your language and the general tenor of your performance; this is a family day. The Organisers reserve the right to withdraw any performer/s that do not adhere to general courtesy.

I acknowledge that I have read and understood the Terms and Conditions of Booking and that I agree to abide unreservedly by them.

Signature:	
Print Name:	
Date:	

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TERMS & CONDITIONS OF BOOKING (January 2010)

1 RC SHERRIFF TRUST GUARANTEE

The RC Sherriff Trust guarantee to promote the Festival in a professional manner. The Festival will be well advertised in local press and publications. Leaflets, posters and other publicity may also be made available. Providing there are no objections from local authorities the Festival will be signposted.

2 APPLICATIONS

Unless we have listened to your music we will not be able to confirm your booking.
All applications should include a CD or DVD of their music, unfortunately these are non-returnable.
If it is not possible to send in a CD/DVD of your music, details of any forthcoming gig or rehearsal time will be required.

3 BOOKINGS

You will be informed by the end of March if you have been selected to either play on Stage or in the Busking Tent.
You will be sent details of the time you will be performing plus Admission details.
Confirmation by email or letter should be sent to the RC Sherriff Trust, confirming that you agree to play at the allotted time.
We can discuss bookings over the phone but confirmations cannot be taken over the phone.

4 CANCELLATION OF BOOKINGS

Cancellations of bookings will be accepted up to ONE calendar month before the date of the Festival, this will give the RC Sherriff time to secure a replacement.

5 MUSICIANS ARE REQUIRED TO DO THE FOLLOWING

All MUSICIANS must be at the 'GREEN ROOM' 30 minutes before they are due on stage or in the Busking Tent.
All instruments should be ready to play.
Failure to turn up on time could lose the musicians their slot on stage.
Musicians will be instructed on procedure by the Stage Manager.
Musicians must be aware of Health and Safety at all times. E.g. No trailing wires.
Musicians are responsible for their own instruments and equipment.
On confirmation of their time slot the performer will be given contact details regarding electricity power and technical requirements.
The RC Sherriff does not accept responsibility for any loss or damage or breakage of equipment or any liability whatsoever for persons taking part in the event. (see below)

6 STAGE MANAGEMENT

Musicians should be totally clear where their equipment is to be placed on stage.
Our Stage Management Team will help with setting up.

7 LIMIT OF LIABILITY

The RC Sherriff Trust will do everything in our power to ensure that you have a successful Festival but cannot be held responsible for damage or theft of your equipment, failure of press advertisements to appear, inclement weather, astrological incompatibility or anything else beyond their control.
The RC Sherriff Trust does not provide insurance cover for theft or damage to your equipment and recommends that you adequately insure your instruments, your equipment and yourself/selves against all risks.
It is a condition of booking that you understand and accept that you cannot hold The RC Sherriff Trust responsible for any losses you sustain.
The RC Sherriff Trust reserve the right to cancel an event because of prevailing weather conditions or for any other reason.
The RC Sherriff Trust carries £10,000,000 of public liability insurance.

Thank you for your booking

You can contact us at www.rcsherrifftrust.org.uk or email arts@rcsherrifftrust.org.uk
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