

# Grant Application Forms 2026

**Please note: All Applicants must have read the new Terms and Conditions and have spoken with The Trust's Director before submitting their application.**

## Application Deadlines

To be considered, applications **MUST** be received in accordance with the deadline dates below. All Events must take place after the Date of Trustees Decision:

### Application Deadlines

Monday 12 January 2026  
Monday 13 April 2026  
Monday 6 July 2026  
Monday 5 October 2026

### Trustees Meeting

Tuesday 27 January 2026  
Tuesday 28 April 2026  
Tuesday 28 July 2026  
Tuesday 27 October 2026

**Please submit your application to:**

The R C Sherriff Trust  
Office 111,  
1st Floor,  
Ashley Park House,  
42-50 Hersham Rd,  
Walton-on-Thames  
KT12 1RZ

email: [arts@rcsherrifftrust.org.uk](mailto:arts@rcsherrifftrust.org.uk) [www.rcsherrifftrust.org.uk](http://www.rcsherrifftrust.org.uk)  
Registered Charity No.272527

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**Application Cover Sheet**  
**To be completed and submitted with every grant application**

<b>Name of Applicant / Main Contact:</b>	
<b>Name of Organisation, School or College (if applicable):</b>	
<b>Address:</b>	
<b>Telephone Number:</b>	
<b>Email address (if checked regularly):</b>	
<b>Grant Category applied for: (please tick as appropriate)</b>	<div style="display: flex; justify-content: space-between;"> <div> Project <input type="checkbox"/>  Individual <input type="checkbox"/> </div> <div> Underwriting <input type="checkbox"/>  Capital <input type="checkbox"/> </div> </div>
<b>Amount Sought:</b>	£ _____
<p><b>I/We* confirm that this application presents accurate details of my/our* proposal. I/We* have read the conditions of the R C Sherriff Trust and agree to abide by them and the decision of the Board of Trustees.</b></p> <p><b>Signed:</b> _____ <b>Dated:</b> _____</p> <p><b>PRINT NAME:</b> _____</p> <p><b>Position within organisation (if appropriate):</b> _____</p> <p><b>Address and telephone number (if different from above):</b></p> <p style="text-align: right; margin-top: 20px;"><i>*Delete as appropriate</i></p>	

## **Details of Individual/Organisations**

To be completed in black ink or type and returned to the Director with the Cover Sheet

### **To be completed by Organisations**

<b>Organisation Name</b>	
<b>What year was your organisation founded?</b>	
<b>Is it formally constituted?</b>	
<b>Your registered charity number (if applicable):</b>	
<b>How many members does your organisation have?</b>	
<b>How many members are resident in Elmbridge?</b>	
<b>Aims and objectives of the organisation:</b>   	

### **To be completed by All Applicants**

**Name of the performance/event or reason for Application:**

**Please describe the above project/event which the grant will be used to support, including dates of when it will take place):**

*Attach additional sheets if necessary*

**Which art form(s) does the project involve? (tick as appropriate):**

Theatre ☐ Music ☐ Dance ☐ Film ☐ Crafts ☐

Visual Arts ☐ Combined Arts ☐ Disability Arts ☐ Literary Arts ☐

Youth Arts ☐

**Please state which of the Trust's aims this project supports (found on page 5 of the Grant Guidelines):**

**Please describe how the project will benefit you / your work / your artistic development, or that of the organisation you represent, and how it will benefit the residents of Elmbridge:**

***Attach additional sheets if necessary***

## Budget for Project Grant

To be completed by all Applicants for Project and Individual Grants

### INCOME

Please adapt this budget to suit your application

Income/Grants from Local Authorities, Arts Council, other Trusts & Foundations etc. (please specify sources and amounts)	£
Income/Sponsorship by businesses or individuals (please specify sources and amounts, including estimated value of any sponsorship in kind)	£
Estimated box office income (if applicable)	£
Estimated bar/catering income (if applicable)	£
Estimated sales income from books, art works etc (if applicable) <i>Please attach a breakdown of these estimates e.g. number of tickets at the relevant prices per night, number of pictures sold at average price etc.</i>	£
Any other areas of income (please specify sources and amounts)	£
<b>TOTAL INCOME</b>	<b>£</b>

### EXPENDITURE

Artists' fees

£

Venue hire (if applicable)

£

Transport hire (if applicable)

£

<b>Materials (please specify)</b>	<b>£</b>
<b>Administration &amp; Marketing costs</b>	<b>£</b>
<b>Other (please specify)</b>	<b>£</b>
<b>TOTAL EXPENDITURE</b>	<b>£</b>
<b>Amount you are seeking from the Trust</b>	<b>£</b>

## Budget for Underwriting Grants

To be completed by all Applicants for Underwriting Grants

### INCOME

Please adapt this budget to suit your application

Income/Grants from Local Authorities, Arts Council, other Trusts & Foundations etc. (please specify sources and amounts)	£
Income/Sponsorship by businesses or individuals (please specify sources and amounts, including estimated value of any sponsorship in kind)	£
Maximum achievable box office Minimum estimated box office Estimated bar / catering (if applicable) Other areas of income (please specify sources and amounts)	£ £ £ £
Total Maximum Estimated Income (inc. Max box office & other areas of income) <b>A</b>	£
Total Minimum Estimated Income (inc. Min box office & other areas of income) <b>B</b>	£

<b>EXPENDITURE</b>	
Artists' fees	£
Venue hire (if applicable)	£
Transport hire (if applicable)	£
Materials (please specify)	£
Administration & Marketing costs	£
Other (please specify)	£
<b>TOTAL EXPENDITURE (C)</b>	£
<b>Maximum amount you are seeking from the Trust (Total Expenditure (C) minus Total Minimum Estimated Income (B))</b>	£



## Budget for Capital Grants

Income/Grants from Local Authorities, Arts Council, other Trusts & Foundations etc. (please specify sources and amounts)	£
Income/Sponsorship by businesses or individuals (please specify sources and amounts, including estimated value of any sponsorship in kind)	£
Other areas of income (please specify sources and amounts)	£
<b>CAPITAL PROJECT COST (Please include details of each Estimate)</b>	
Estimate #1	£
Estimate #2	£
Estimate #3	£
Amount you are seeking from the Trust	£